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Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections

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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building
Sturbridge, MA
August 2, 2017 9:00 a.m.*

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Member of Academia | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **June 7, 2017** were reviewed by members present; **motion to approve these minutes was made by _____, seconded by _____.**



3. Application for Certification Packets:			M	S
a) Barber, Lincoln	Town of Millville	Inspector of Buildings / Building Commissioner – MCBO Appointed as local Local Certification 12/7/2016 71.5 CEU's		
b) Begin, Dennis	Town of North Attleboro	Local Inspector Appointed 1/9/2017 12 months 1/31/2018 10 CEU's - OK		
c) Creedon, Paul P.	Town of Belmont	Local Inspector Quals approved 1/4/2017 0 CEU's – <i>not required</i>		
d) Jean, Roland	Town of Gardner	Inspector of Buildings / Building Commissioner – CBO Appointed as local Local Certification 2/6/2013 82 CEU's		
e) Kaufman, Joseph	City of New Bedford	Inspector of Buildings / Building Commissioner – MCBO Appointed as local Local Certification 9/4/2013 116 CEU's		
f) Maroney, Brandon	No Affiliation	Local Inspector Quals Approved 1/4/2017 0 CEU's – <i>not required</i>		
g) McDonald, Dennis	City of Somerville	Local Inspector Appointed 10/24/2016 Quals approved 12/7/2016 12 CEU's		
h) Paynton, III, William	City of Marlborough	Local Inspector Appointed 12/5/2016 Quals approved 9/7/2016 13.5 CEU's		
i) Pelletier, Gary	Town of Millis	Inspector of Buildings / Building Commissioner – CBO Appointed as local Local Certification 8/3/2016 56 CEU's		
j) Smith, Paul	City of Somerville	Local Inspector Appointed 1/4/2016 Extension through 7/31/2017 40.5 CEU's		

4. Examination Approval Packets:

Copies of resumes provided today

M S

a) Allard, Gary	City of Springfield	Qualifications Local and/or I of B		
b) Bordenca, Stephen	No Affiliation (Woburn)	Qualifications Local and/or I of B		
c) Chiavarini, Ernest	No Affiliation (Millis)	Qualifications Local and/or I of B		
d) Cobleigh, Michelle	No Affiliation (Townsend)	Qualifications Local and/or I of B		
e) Demir, Halil	No Affiliation (Revere)	Qualifications Local and/or I of B		
f) Guilbert, David	No Affiliation (Westfield)	Qualifications Local and/or I of B <i>Tabled May 11, 2017 for more info</i>		
g) Hayes, John	No Affiliation (Salem)	Qualifications Local and/or I of B		
h) Kelly, Robert	No Affiliation (N. Chelmsford)	Qualifications Local and/or I of B		
i) Kennedy, Thomas	No Affiliation (Arlington)	Qualifications Local and/or I of B		
j) Largey, John	No Affiliation (Templeton)	Qualifications Local and/or I of B		
k) Milne, Reade Kontje	NO Affiliation (Vineyard Haven)	Qualifications Local and/ or I of B		
l) Minasian, Vartan	No Affiliation	Qualifications Local and/ or I of B <i>Quals denied 5/11/2017 & 6/7/2017</i>		
m) Tignor, George	Town of Winchendon	Qualifications Local and/ or I of B <i>Ack NERF 8/2/2017</i>		
n) Vigneault, Branden	City of Cambridge	Qualifications Local and/ or I of B <i>NERF has been requested from the City of Cambridge</i>		
o) White, M. Scott	No Affiliation (Cambridge)	Qualifications Local and/ or I of B		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

			M	S
a) Abelson, Neal	Town of Seekonk	Acknowledge NERF Local Inspector Appointed 11/2/2016 Quals to be reviewed 4/6/2016 0 CEU' <i>not required</i> Signed Chairman		
b) Allard, Gary	City of Springfield	Acknowledge NERF Local Inspector Appointed 6/19/2017 Quals to be reviewed 8/2/2017 0 CEU's <i>not required</i> Signed by Mayor		
c) Barbadoro, Mark	City of Fitchburg	Acknowledge NERF Building Commissioner Appointed 6/7/2017 I of B Certification 9/5/2012 42.5 CEU's <i>not required</i> Signed by Mayor		
d) Creedon, Paul	Town of Belmont	Acknowledge NERF Local Inspector Appointed 6/19/2017 Review Local Certification application 8/2/2017 0 CEU's <i>not required</i> Signed by Chair – Board of Selectmen		
e) Guillemette, Marc	Town of South Hadley	Acknowledge NERF Building Commissioner Appointed 7/1/2017 I of B Certification 5/11/2017 121.5 CEU's Signed by Town Administrator – <i>shall be chief administrative officer</i>		
f) Guerrieo, Christopher	Town of Billerica	Acknowledge NERF Local Inspector Appointed 5/30/2017 Quals approved 4/5/2017 0 CEU's <i>not required</i> Signed by Town Manager – <i>shall be chief administrative officer</i>		
g) Hayes, John	City of Salem	Acknowledge NERF Local Inspector Appointed 6/22/2017 Quals to be reviewed 8/2/2017 0 CEU's <i>not required</i> Signed by Mayor		
h) Mullen, III, Edward	Town of Concord	Acknowledge NERF Local Inspector Appointed 6/2/2017 Local Certification 1/6/2016 42 CEU's Signed by Asst Town Manager / Acting T.M. – <i>is the chief executive</i>		

i) Speroni, Robert	Town of Blackstone	Acknowledge NERF Building Commissioner Appointed 7/1/2017 I of B Certification 11/12/92 CEU's 119.5 Signed by Town Administrator – <i>shall be chief administrative officer</i>		
j) Tignor, George	Town of Winchendon	Acknowledge NERF Local Inspector Appointed 6/12/2017 Quals to be reviewed 8/2/2017 0 CEU's <i>not required</i> Signed by Chair		
k) Vater, Earl	Town of Blackstone	Acknowledge NERF Local Inspector Appointed 7/1/2017 Local Certification 11/12/92 CEU's 94.5 Signed by Town Administrator – <i>shall be chief administrative officer</i>		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 Requests for exam schedule extension. Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRs. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

M S

a) Bettencourt, Manuel	Town of Swampscott	Extension for I of B (1 st extension) Appointed 12/21/2015 18 months 6/30/2016 Local Cert 1/6/2010 74.5 CEU's Passed Legal 2/24/2016 Failed Management 3/30/2016, 1/19/2017, 4/27/2017		
b) Brogan, Michael	Town of Norfolk	Extension for Local (1 st extension) Appointed 7/1/2015 12 months 7/31/2016 33.5 CEU's Passed 1A 3/11/2016 Passed B2 3/15/2017 Failed F3?		
c) Butler, James	City of Gloucester	Extension for Local (1 st extension) Appointed 6/27/2016 12 months 6/30/2017 17 CEU's Passed B1 1/11/2017 (registered 12/21/16) Failed B2 2/9/17, 3/22/17 Failed 1B 6/14/17 Failed F3 5/23/17		

d) Lewis, Andrew	Town of Sudbury	Extension for Local (1 st extension) Appointed 6/1/2016 12 months 6/30/2017 53 CEU's Passed B1 9/7/2016 Passed B2 11/29/2016 Failed F3 4/12/2017, 5/18/2017		
e) Marcotte, Matthew	Town of Milford	Extension for Local (1 st extension) Appointed 6/20/2016 12 months 6/30/2017 12 CEU's Failed 1B 12/29/2016		
f) Nelson, Paul	City of Newton	Extension for Local (1 st extension) Appointed 6/7/2016 12 months 6/30/2017 14.5 CEU's (required to have 18 by 12/31/2017) Passed B1 10/21/2016 Passed B2 2/8/2017 Failed F3 5/13/2017 5/31/2017,		
g) O'Callaghan, Joseph	City of Malden	Extension for Local (1 st extension) Appointed 3/31/2016 12 months 3/31/2017 12 CEU's (required to have 21 by 12/31/2017) Passed 1A 8/19/2016 Passed 1B 10/10/2016 Failed 3B 10/21/2016		
h) Quinlan, Thomas	Town of Southampton	Extension for I of B (2 nd extension) Appointed 7/1/2015 Local Certification 5/14/2015 Extension through 7/31/2017 108 CEU's Passed On-Boarding 4/2017 Failed Legal 6/13/2016, 6/20/2016, 3/18/2017, 4/26/2017		

7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

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8. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ___, seconded by ___. Motion passed by unanimous vote.**

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 5		2017 NFPA 25 Inspection, Testing & Maintenance Training three (3) day road trip to Cranston, RI The training is from 8:00 – 5:00 with 1 hour for lunch (8 hours) with 1 hour Round Table discussion on the bus trip down and 1 hour Round Table discussion on the bus trip home – some inspectors may take their own transportation			
	Day 1	Intro & NFPA 25 Chapters 1-5 West System Presentation Wet Systems Hand On Chapters 6,7,9 Hydrant Flow Testing			
	Day 2	Dry Systems Presentation & Hands On NFPA 25 Chapters 14 & 15 Simulated Inspection Discuss Inspection Results Wet Fire Demonstration			
	Day 3	Deluge & Preaction Presentation & Hands On JPR Testing Deluge System Live Fire Demonstration Evaluation & Wrap Up			
		2017 NFPA 25 Fire Pump Training – two (2) day road trip Training is from 8:00 – 4:30 with 1 hour for lunch and two 15 min. breaks (7 hours) with 1 hour Round Table discussion on the bus trip down and 1 hour Round Table discussion on the bus trip home – some inspectors may take their own transportation			
	Day 1	Pump Types/Pump Room Requirements Electrical Safety Controllers & Transfer Switches Safety Inspection / PPE Electrical System Testing Suction & Discharge Piping & Jockey Pumps			
	Day 2	Flow Devices Inspection Requirements / Pump Testing Setup Fire Pumping Testing Weekly/Monthly/Annual Most Common Pump Problems Graphing & Reporting Pump Challenge Wrap Up			
Eileen Prado ICC		Solar Permitting Plan Review offered by STEP Solar Training and Education for Professionals	6.0		C-2856
CLEAResult	June 13, 2017	Commercial Compliance Paths in the MA Commercial Energy Code Webinar	1.0		
	June 13, 2017	Mechanical Ventilation in the MA Residential Code – ASHRAE 62.2-2013 Webinar	1.0		
	June 13, 2017	MA Commercial Energy Code – Commercial Overview Based on 2015 IECC	2.0	1	
	June 13, 2017	MA Residential Energy Code – Residential Overview Based on 2015 IECC	2.0	1	
Raymond Hanks	Feb 17, 2017	OSHA 502 Update for Construction Industry Outreach Trainers	10.0	1	C-2012*
Marc LaPointe	May 18, 2017	US Dept of Energy – New Code Options for Insulating, Sealing, and Controlling Moisture in Unvented Attics in Residential Buildings – Webinar	1.5		

Christopher McWhite	May 25, 2017	ICC - Leadership Institute	10.0	1	
Joseph Levrault	May 30, 2017	Naturally Resilient Communities - dealing with balancing flood hazard areas - webinar (FLA)	1.5		
	June 2, 2017	Coastal Construction Control Line vs. FEMA V-Zone Compliance (FLA)	6.0		
	June 13, 2017	2017 Fundamentals of Floodplain Management - (FLA)	6.0		
Peter McLaughlin	June 14, 2017	CSL Continuing Education Instructor for the following courses:			
		Residential Energy	3.0		
		International Residential Code	3.0		
		International Building Code	3.0		
		Workers Comp	3.0		
		Construction supervisor Licensing Course	10.0	2	C-1145*
		OSHA 10 Instructor	10.0		
BBRS	March 28, 2017	BBRS Public Hearing	1.0	1	C-2172*
SEMBOA	June 14, 2017	Dampers for Fire and Smoke Protection Training ICC# 12308	2.0	1	SE-0617
	July 12, 2017	Solar Permitting Plan Review	6.0	1	
James Leitch	April 20, 2017	American Wood Council - Primer for the Use of Cross-Laminated Timber (DES440) ICC# 11378	2.0		
	May 18, 2017	American Wood Council - Header Design per 2015 WFCM Engineered and Prescriptive Provisions (STD343) ICC# 11660	1.0		
	April 1, 2017	Understanding Mortarless Stone Veneer and Other Stone Veneer Products - offered by Boral Versetta Stone	1.0		
	March 16, 2017	Code Compliant Exterior Systems for Wood Framed Building Envelopes - offered by Huber Engineered Woods	1.0		
	June 15, 2017	American Wood Council - Design of Loadbearing Tall Wood Studs for wind and Gravity Loads (DES230) ICC# 12030	1.0		
	March 16, 2017	Marvin Windows & Doors - Performance Glazing and Building Envelope Optimization (Glazing 16)	1.0	2	
	March 16, 2017	IKO Manufacturing - Steep Slope Roofing: Choices & Design (IKO102)	1.0	2	
Keith Fox	January 1, 2017	Digital Thermostatic Mixing Stations - offered by BNP Media online	1.0	2	
	January 18, 2017	Fluid Applied Air barrier Membranes: Advanced Applications - offered by The Continuing Architect online	1.0	2	
	April 20, 2017	Under Concrete Slab Vapor barriers: Essential protection from the Ground Up - offered by BNP Media online	1.0	2	
	April 20, 2017	Mass Timber in North America - offered by BNP Media online	1.5	2	
	February 24, 2017	Graphite Polystyrene (GPS) Rigid Insulation - offered by BNP Media online	1.0	2	
	February 24, 2017	Designing for High Winds - offered by BNP Media online	1.0	2	
Shannon Jarbeau	June 22, 2017	Elevation Certificates - offered by Barnstable County, FEMA and DCR's floodplain office	2.0	1	
William Clougherty	May 30, 2017	Flood Provisions IRC part 1 online - offered by ICC and FEMA	2.0	1	
	May 30, 2017	Flood Provisions IRC part 2 online - offered by ICC and FEMA	2.0	1	
Felix Zemel	May 25, 2017	Engineers on Fire - The Local Side of Code sponsored by Honeywell Gamewell-FCI	2.5	1	
MetroWest	June 20, 2017	The IBC, IRC and Stretch Codes update for Massachusetts code compliance ICC #12370 (C-2780)	2.0	1	MW-0617
State building Inspectors	June 6, 2017	Round Table	2.0	2	SBI-0617
District 3	June 1, 2017	Round Table	1.0	2	D3-0617
District 4	June 16, 2017	Tier Two Documents	2.0	1	D4-0617
District 5	June 6, 2017	Local Issues - Home Owner Exemptions - Zoning	2.0	1	D6-0617
District 8	April 13, 2017	Beverly - Stairs/Landscapes, Ramps, Handrails w/comp Binders	2.0	1	D8b-0417
	June 8, 2017	Beverly - Round Table: Lodging Houses, Temp Ramps, Dry Basements	2.0	2	D8b-0617

District 8	June 14, 2017	West Newbury – Round Table: Tent Installations, process & inspection of pool permitting and inspections, process & inspection of mechanical systems	1.0	2	D8-0617
District 11	June 13, 2017	Holbrook – Certificate of Inspections	2.0	2	D11h-0617
District 11	March 28, 2017	Hingham – Building and Zoning	2.0	1	D11-0317
	April 25, 2017	Hingham – Building Code	2.0	1	D11-0417
	May 30, 2017	Hingham – Building Code	2.0	1	D11-0517
District 12	May 31, 2017	Hurricane Preparedness	2.0	1	D12-0517
Philip Raccuia	March 16, 2017	American Wood Council: Tall Wood Structures: Current Trends and Related Code & Standard Changes (DES600-1)	1.5		
Robert Marsilia	June 14, 2017	Firestop Contractors International Association (FCIA): Not Your Father's Glazing: Understanding the Fire-Rated Glazing of Today – webinar	1.5		
Boston ISD	March 21, 2017	Mass Timber Construction: Products, Performance, and Design	2.0		
	March 2, 2017	Hilti North America – Webinar – Fundamentals of Post-installed Reinforcing Bar Design Using Qualified Adhesive Anchor Systems	1.0		
Paul Orlando	June 20, 2017	FEMA – Safety Orientation 2017 IS-00035.17	2.0		
Corey Fisher	July 19, 2017	BSA – Height, Area and Construction Type	1.5		C-1347*
ICC	September 10-12, 2017	2017 ICC Annual Conference – Columbus Ohio			
		BrewDog Brewery & Franklin Park Conservatory	5.0		
		The Generational Divide in the Public Sector	1.5		
		HUDs Model Installation Standards for Manufactured Homes	1.5		
		Enhance Your Career: How to get involved with an ICC Committee	1.5		
		Going Paperless and Digital	1.5		
		Assessment of Alternative Materials and Methods of Constructions	1.5		
		Ethics in Code Administration	1.5		
		2018 IBC Update	3.0		
		2018 IRC Update	3.0		
		2018 IFC Update	3.0		
		2018 PMG Update	3.0		
		Disasters and The Disaster Response Inspector	1.5		
		The Future of Hazard Resilience: Building Codes and Best Practices	1.5		
		Disasters Experiences Gained	3.0		
		2017 Analysis of Changes with Emphasis to Electrical Changes Coming to the 2018 IRC	3.0		
		High-Piled Combustible Storage	3.0		
		Best Practices Lessons Learned from Building Departments	1.5		
		IAS Special Inspections	1.5		
		Firestopping: Olan Review and Inspection of Joints	3.0		
		Sticky Points	3.0		
		Vacancy, Blight and Local Governments	1.5		
		Construction Code and Construction Innovation- Intersection of Progress	1.5		
		The Top 10 Approach to Commercial Energy Code Compliance	3.0		
		Energy Storage Systems- Fire Safety Concepts in the 2018 IFC and IRC	1.5		
		2017 ICC/ A117.1 Update	1.5		
		2015 IBC Multifamily Dwellings	3.0		
		Ohio Building Code Update	3.0		
		How to “Handle” the Media	3.0		
		Duct Inspection from Construction to Leakage Testing	3.0		
		Best Practices for Design and Permitting Solar PV Systems	1.5		
		What to Look for When Conducting Plan Reviews and Inspections of Solar PV	1.5		
		Fire Code Fundamentals	3.0		

		TOUR: Ohio State University Stadium & Woody Hayes Athletic Center	3.0		
		TOUR: Palace Theatre & Lincoln LeVeque Building	3.0		
		TOUR: Smith Brothers Hardware Company	3.0		
		TOUR: Bridge Park Project	3.0		

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

- a. For Informational purposes:

There are currently 717 certified building inspectors -- 289 Local – 428 Inspector of Buildings

- b. An email was received from the Town of Bridgewater stating Paul Turner, Local Building Inspector, began his employment on September 12, 2016. New Employee Report Form indicates his appointment date was August 25, 2016. The town is requesting his 12 month grace period be extended through September instead of August.

- c. A letter was mailed to the following Certified Building Inspectors who currently have zero credit hours:

Michael Ablondi

Peter Barbadoro – *applied to Voluntarily Surrender Certification*

Richard Bosini

Mark Brodeur

DL Chandler

Charles Cipoletta – *will be maintaining certification*

Brian Costa

Steven Crawford

Chris Daniel

William Farnsworth – *applied to Voluntarily Surrender Certification*

Michael Flynn

J. Alan Hezekiah

Dennis Machado – *applied to Voluntarily Surrender Certification*

Robert Murgia

Thomas Race

Michael Robidoux

Joseph Viamari

Irving F. Wallace – *applied to Voluntarily Surrender Certification*

Next meeting scheduled for **September 6, 2017, Sturbridge, MA**